

**LORETO CONVENT INTERMEDIATE COLLEGE,**  
**LUCKNOW**

***APPLICATION FORMS FOR***  
***CLASS NURSERY – (SESSION 2022 – 2023)***

***Application Forms for admission to Class Nursery will be available in the  
College Website i.e.***

***www. lucknowloreto.com***

***from Saturday, 9<sup>th</sup> October, 2021  
to***

***Wednesday, 13<sup>th</sup> October, 2021***

***APPLICATION FEE - RS. 800/-***

**ELIGIBILITY FOR ADMISSION:**

***Date of Birth between 1<sup>st</sup> April, 2017 to 31<sup>st</sup> March, 2018.***



**PROCEDURE FOR OBTAINING AN APPLICATION FORM [ONLINE] AND SUBMITTING THE SAME [OFF LINE] WHICH IS COMPULSORY.**

*To obtain an Application Form, kindly follow the procedures: -*

- Logon to [www.lucknowloreto.com](http://www.lucknowloreto.com)
- Click on the Nursery Admission Link. (This form is best viewed in Google Chrome)
- Agree to the Terms and Conditions that follow.
- Fill the complete Application Form carefully.
- No changes in the details afterwards shall be entertained.
- Click on the Submit Button.



- You will be redirected to the online payment page **(Do not click refresh/back button).**
- Select the payment option (Credit Card, Debit Card, Net Banking)
- After this you will get your username & password on your contact number and E-mail ID which you have mentioned while submitting the form.
- With this username & password, you can login into your personalized portal where you can get your transaction slip, your copy of filled Application Form and acknowledgement slips (Subject to the immediate clearance of your payment within two days).





- Kindly refer to your acknowledgement slip (School Copy) for **form submission.**
- Take the print out of the Filled Application Form and acknowledgement slip(School Copy). Paste the passport sized child photograph and a post card size family photo. Put the signatures in the signature boxes provided in the form. (all the photos should be recent).
- Please retain the acknowledgement slip (Student Copy) till further notice with the parents only.



## **MANDATORY SUBMISSION OF APPLICATION FORM - OFFLINE**

**The following documents needs to be submitted offline in the College Office in an A4 size Envelope with the Form Number labeled / written on 20/10/2021 & 21/10/2021 according to the date and time given in the acknowledgement slip:-**

1. Duly filled Application Form
2. Acknowledgement Slip (School Copy)
3. Self - Attested photocopy of the **Birth Certificate and Discharge Certificate** from the **Hospital** where the child was born.
4. Self - Attested photocopy of the **Birth Certificate** from the **Municipal Corporation/Nagar Nigam/Nagar Mahapalika**.
5. Submission of Certificate / Mark Sheet in case of Past Pupil.



6. Self-Attested photocopy of the **Baptism Certificate for a Catholic/Christian child.**
7. Self - Attested photocopy of the **Marriage Certificate** of the parents of the **Catholic/Christian child.**
8. **A letter from the Parish Priest / Pastor** for a Catholic/ Christian Child.
9. **Scheduled Caste / Tribe Certificate** for S.C/ S.T child.
10. Self - Attested photocopy of the **Address Proof:** Election Card/ Driving License/ Passport/Aadhar Card / Ration Card.

**APPLICATIONS WHICH DO NOT CONTAIN THE ABOVE  
PARTICULARS AND DOCUMENTS SHALL BE REJECTED.**

**NOTE** : - Parents are requested to strictly follow the preventive measures of Covid -19 which includes maintaining a minimum distance of 6 feet, use of face covers / masks and gloves in order to avoid any inconvenience during the submission process.





## INTERACTIVE SESSION WITH THE ADMISSION PANEL

The Parents who submitted the Application Form OFFLINE in the College Office may check the College Website ([www.lucknowloreto.com](http://www.lucknowloreto.com)) on **20<sup>th</sup> November, 2021** regarding the mode of Interactive Session with the Admission Panel and the details related with the same. Parents are requested to strictly follow the rules and regulations with regard to the above-mentioned subject which will be displayed thereafter.



### IMPORTANT INFORMATION

1. The date and time of the meeting of the principal with the parents will be subject to the prevailing conditions of pandemic in the city at the time which will be notified in the College Website.
2. Acknowledgement Slip (Student Copy) will need to be retained by the parents and produced at the time of Meeting with the Principal.
3. At the time of the meeting with the Principal, both the parents (guardians, if the parents are deceased) must accompany the child. **No other person** shall be allowed to attend this session.
4. **No information regarding admission will be given over the telephone.** ☎
5. Loreto Convent Intermediate College, Lucknow **does not accept** money in the form of Donation/Capitation Fee or Gifts with regard to Admission.





6. Any attempt at seeking Admission through dubious means, such as offering a donation/gift **will automatically debar the candidate** (for no fault of her's) from admission. Parents are also **warned** against so-called **agents/touts** claiming to act on behalf of the School Authorities.
7. The submission of the Application Form /Meeting with the Principal does not guarantee admission as the number of seats is limited. You are advised to apply in other schools as well.
8. Application Form fee is not refundable.
9. The decision of the Principal with regard to admission is **FINAL.**
10. Kindly remember your Application Form Number.

**Note: - We make our School a centre where preferential love of the poor is lived out both in attitude and structures**

**SOCIAL SERVICE IS COMPULSORY FOR THE PARENTS AND STUDENTS.**

PRINCIPAL



1<sup>st</sup> SEPTEMBER, 2021